

# David Gilbert (BA Hons)

## Curriculum Vitae

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I am a creative designer with a successful record of leading on the design of unique commercial interiors from conception to delivery with over 10 year's experience. I am driven in my approach to all projects and work on my own initiative often carrying out projects in my own time to further my knowledge and skills.

### My contact details...

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D.O.B...  
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### IT Skills...

Vectorworks  
3Ds Max  
Sketchup  
VRAY  
Adobe Photoshop  
Adobe Illustrator  
AutoCAD  
Adobe InDesign  
Adobe LightRoom  
Microsoft Packages

### About me...

I am a family man and enjoy spending my spare time with the family and my dog walking in the countryside. I captain a local Sunday football team, and have previously played semi-professionally for a number of teams. Recently I have taken up playing badminton for a local club. I also enjoy exploring new software techniques, DIY and refurbishing the house.

### My experience...

#### Design Manager - Office Image Ltd - October 2007 – Present

Responsible for the management and design of corporate projects primarily with a focus on redesign of corporate work space, office, restaurants and exteriors for a range of companies to include Go Compare, Volkswagen, Cardiff Blues, Hilton Hotels, Toshiba, Football Association of Wales headquarters.

- **Manage a team of people**, ensuring that each project has the right resource and can deliver projects on time and efficiently.
- **Responsible for the training** of new team members including the use of design packages, regulatory controls and knowledge of products.
- **Work closely with suppliers** to ensure that the latest products and technology can be delivered at the most competitive costs.
- **Meet clients** to obtain an accurate insight into their requirements, this often requires me to advise them of new and innovative ideas.
- **Responsible for ensuring that plans** drawn up by myself and my team meet the requirements of the client and adhere fully to regulations.
- **Ensure that at all stages of the design process**, I keep the client, sales team, contracts departments and suppliers briefed so that the project stays on plan and changes can be made where necessary.
- **Presentation of project designs to the client** in a variety of forms, including 2D plans, 3D sketches, CGI, Mood boards.

- **Negotiation of requirements** of clients by matching their requests with the budget and timescale.

## My experience...

### **Commercial Interior Designer - Office Visions - June 2005 – Oct 2007**

- **Member of the design team** my duties included site surveys and liaising with clients.
- **Plan and design layouts** primarily for office work space to meet building regulations.
- **Costing and designing** the internal furniture and my own bespoke furniture ideas.
- **Space plan a range of interior layouts** from laboratories, police stations, restaurants, garages, sporting venues etc.
- **Present work to clients** in the form of product boards, sample boards, 3d visuals, PowerPoint presentations and corporate CD'S.
- **Marketing and designing** of all in-house graphics, brochures as well as the company website.

### **I.T. Tutor - Swansea University, Cardiff CC and Glamorgan Outreach - 2003 – June 2005**

- **Qualified teacher** for adult education having gained my F.A.E.T.C. qualification.
- **Taught in a number of centres** around South Wales. I taught a range of IT subjects to students from beginners to the more advanced, even including a class that had no English language skills.
- **Courses I taught** included Clait plus, New Clait, digital solutions and photography, PowerPoint, desktop publishing, Dreamweaver, computer art, web pages, Adobe and computers for beginners
- **Created my own educational courses.** These included the Magic of Learning for children which aimed to teach them photography, Photoshop and internet use using a Harry Potter based theme and Murder Mystery for adults where they used the internet and Dreamweaver to hunt for clues and solve the murder.

### **Publications Officer for the National Support Project for Wales (NSP) - 2003-2004**

- **Liaised with companies** to produce a spelling dictionary for their employees as part of the National Support Project for Wales in the workplace.
- **Responsible** for designing, proof reading and getting the dictionaries printed.
- **Promoting and marketing** Basic Skills in the workplace by designing umbrellas, posters, coasters and banners.

## My Qualifications...

- University of Wales Institute, Cardiff - **B.A. Product Design** - 2:1 - 2000- 2002
- Northampton College - **BTEC National Diploma in Art & Design** - Distinction - 1996-1998
- Northampton School for Boys - **Advanced General National Vocational Qualification (GNVQ) Art and Design** - Merit - 1994-1996
- Northampton School for Boys - 11 **GCSE** passes including English, Maths - 1994

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### My Designs...



Cardiff Blues - Bar



Football Association of Wales Headquarters



North Cardiff Medical Centre



House Design



The Swigg, Swansea